



Policy on Deviations from an IAIABC EDI Standard

Adopted by the IAIABC Board of Directors
on July 16, 2018

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Purpose and Scope

As part of the IAIABC's EDI Program Governance, this policy document describes the process and consequences for non-conformance with an IAIABC EDI Standard. This policy applies to Jurisdictions either using or preparing to use an IAIABC EDI Standard.

Introduction

A strategic goal of the IAIABC is to promote uniformity through EDI Standards. The IAIABC EDI Standards were designed to provide flexibility in order to meet the individual needs of Jurisdictions without placing a burden on the industry stakeholders required to report. The rules and guidelines as set forth within the Implementation Guides, Trading Partner Tables, Release Management Process and Implementation Guideline and Issue Resolution Request Process and Guideline comprise the standard. Conformance with the standard is based on the alignment of Jurisdictional reporting requirements with these rules and guidelines.

Requirements and Communication

Upon learning of a concern, the IAIABC EDI Director of Standards Development and Outreach will inform the applicable implementation team and Jurisdiction of the concerns. Information and examples will be gathered so that the Implementation Team may evaluate each concern and reach a consensus on actions and next steps. All concerns along with any examples will be documented and shared with the Jurisdiction. The Implementation Team will point out the Jurisdictional requirements that deviate from the standard. The concern and specific nature of the deviation will be described in writing. A report will be provided to the Jurisdiction and the members of the Implementation Team. A meeting between the Jurisdiction and the Implementation Team will be held to discuss the concerns in an attempt to reach resolution. The Director of Standards Development and Outreach and or a member of the Implementation Team will also explain the process to develop and modify the national standard and will advise that deviations from the standard are not taken lightly.

Non-conformance with an IAIABC Standard

Time is of the essence in reducing friction and correcting deviations from IAIABC EDI standards or implementation timelines. The Implementation Team and IAIABC EDI Director of Standards Development and Outreach are primarily responsible for monitoring the progress toward resolution of all concerns. The desired outcome is to find a solution that provides the Jurisdiction with the essential information it needs within the confines of the Standard. As a result, the Jurisdiction may need to modify the scope or format of information it requires on EDI reports. If a Jurisdiction's needs cannot be met within the current version of the Standard, the Issue Resolution Request process should be explored.

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The IAIABC and Implementation Team will make every effort to assist Jurisdictions in finding solutions that are compliant. If all attempts fail to produce a solution that conforms to the IAIABC standard and implementation timelines, the impasse will be documented by the Implementation Team and escalated to the EDI Council. The EDI Council will meet with the Jurisdiction to discuss the concern and further explore options. Should an impasse persist, the concern will be referred to the IAIABC Board for final determination. If a Jurisdiction remains non-compliant, the IAIABC Board may revoke the Jurisdiction's license for use of the standard and require that all IAIABC references to the standard be removed from their documents and website. Depending on the level of severity and or response, the IAIABC Board may also determine that legal action is necessary.